

**TOWN OF SOMERS
BOARD OF FINANCE
SPECIAL MEETING MINUTES
October 14, 2025**

1. Call to Order

Michael Parker called the meeting to order at 7:00 pm.

2. Members Present

In attendance were Michael Parker, Joe Tolisano, Kathy Devlin, Bruce Devlin, and Paul Hart. Also, in attendance were CFO Brian Wissinger and First Selectman Tim Keeney.

3. Board of Education Update

There was no one in attendance from the Board of Education.

4. Board of Selectmen Update

Tim Keeney spoke about the salary survey and the premise of the information.

5. Finance Department Update

Brian Wissinger informed the Board on the end of fiscal year 2025 and the break even return to fund balance. The board had questions about the fund balance as a percentage and its effects on various aspects of town finance. Wissinger assured the Board that the town continues to be in sound financial management.

6. Somers Elementary School HVAC Project Update

Joe Tolisano gave the Board an update on the HVAC project. The committee has been given 100% complete drawings for a redesign. The committee is working to submit a new grant request and are hopeful that the project can go out to bid in February.

7. Transfers

a. End of Fiscal Year 2025

Bruce Devlin made a motion to approve the transfer request as presented, seconded by Paul Hart. There was no further discussion and a unanimous decision followed.

b. FY2026 Salary Transfers

Joe Tolisano made a motion to approve the transfer as presented, seconded by Bruce Devlin.

Jeo Tolisano clarified that this transfer is not part of the salary survey to be presented later.

There was no further discussion and a unanimous decision followed.

c. FY2026 Budget Adjustment – Cell Tower

Bruce Devlin made a motion to approve the transfer as requested, seconded by Paul Hart. There was no further discussion and a unanimous decision followed.

8. Appropriations – Salary Survey

Brian Wissinger presented the information from the salary survey done for all positions in the Town of Somers. The Board was very receptive of the information.

Bruce Devlin made a motion to approve the transfer request of \$95,204 and appropriate an additional \$8,781 from Unassigned Fund Balance, seconded by Joe Tolisano. There was no further discussion and a unanimous decision followed.

9. Other Business

There was no other business.

10. Approval of Minutes

a. 7/22/25 Regular BOF Minutes

Paul Hart made a motion to approve the minutes as presented, seconded by Bruce Devlin. There was no further discussion, and a unanimous decision followed.

11. Adjournment

Joe Tolisano made a motion to adjourn at 7:42 pm, seconded by Bruce Devlin. There was no further discussion, and a unanimous decision followed.

Respectfully Submitted,

Brian Wissinger

MINUTES ARE NOT OFFICIAL UNTIL APPROVAL AT A SUBSEQUENT MEETING

<https://www.youtube.com/watch?v=4FIU4XoiAQ0>